

Letko, Brosseau & Associés Inc.

## Portfolio Accountant

**Letko, Brosseau & Associates Inc.** is one of Canada's leading independent investment management firms, serving both institutional and high net worth clients. The firm's approach is based on fundamental analysis, broad diversification, an international perspective, careful security selection and low turnover. This approach has generated solid long-term results for clients since the firm's foundation in 1987. Outstanding financial performance, superior customer service and high standards of business ethics are the firm's guiding principles that contributed to its success over the years.

As a member of the portfolio accounting team and under the supervision of the Director, Portfolio Accounting, you will participate in the smooth running of transactions and ensure the integrity and accuracy of the activities recorded in clients' portfolios. You will also perform a variety of day-to-day monitoring, and reporting functions.

Your work will include, but is not limited to:

- Reconcile our data (transactions and assets) with those of the custodians ;
- Investigate and correct discrepancies identified;
- Update the portfolio accounting system;
- Verify tax summaries issued by custodians;
- Answer client requests;
- Monitor and verify internal and external requests;
- Participate in the continuous improvement of business processes.

**You will thrive in this position if:**

- You approach new challenges with a positive, solution-oriented attitude;
- You are extremely organized, proactive and pay meticulous attention to detail;
- You work calmly and efficiently and know how to manage your priorities.

**Required profile :**

- Bachelor degree in accounting ;
- Strong academic results;
- Experience of at least two years in the financial sector or in an accounting firm;
- CPA designation holder is an asset;
- Advanced knowledge of the MS Office Suite, particularly Excel;
- Excellent analytical and synthesis skills;
- Attention to detail and ease with numbers;
- Diligence, autonomy and resourcefulness;
- Honesty and integrity;
- Excellent knowledge of English and French, both written and spoken.

# LetkoBrousseau

## **Salary and Benefits :**

- Attractive and competitive base salary, plus annual bonus.
- Hybrid model (work from home and the office).
- Generous medical, dental and life insurance as well as short and long-term disability insurance plans as of day 1.
- Employer contribution to a deferred profit-sharing plan (DPSP).
- Corporate discount for your membership in a fitness center.
- Our offices are in downtown Montreal, easily accessible by public transit.

Our mission is to provide a supportive and inclusive environment where all individuals can maximize their full potential.

If you are interested in this challenge, please submit your resume to: [careers@lba.ca](mailto:careers@lba.ca)

We thank all candidates for applying. However only candidates selected for interviews will be contacted.