

Letko, Brosseau & Associates Inc.

Analyst, Investment Services

Letko, Brosseau & Associates is an investment manager with offices in Montreal, Toronto and Calgary. Founded in 1987, the firm has enjoyed strong growth as a result of excellent investment performance, attentive client service and high standards of business ethics.

Our Investment Services team is responsible for all aspects of the firm's interaction with clients. This includes communicating the firm's investment views, ensuring the efficient execution of any instructions and providing any reporting or other information that the client requires. The team is also responsible for developing relationships with prospective clients

We are looking for an Analyst, Investment Services for our Montreal office.

Main responsibilities:

- Offer support to Directors, Investment Services in the analysis of their client's portfolios and the preparation of custom research reports;
- Support the creation of original content to enhance the quality of message and communication with clients;
- Assist into the production of the firm's ESG engagement reports for clients;
- Production of quarterly Factsheets reports;
- Maintaining, reviewing and updating presentations and other marketing collaterals (e.g. firm profile, due diligence questionnaire, surveys);
- Responding to Request for Proposals (RFPs);
- Leading the team's efforts in sourcing accurate information on potential prospects to support the firm's business development strategies;
- Help coordinate various events for clients, prospect clients and consultants;
- Assist with performance attribution analysis;
- Liaise with the investment management team to provide pertinent, current information on portfolio holdings to the investment services directors;
- Assist in improving client reporting and presentations;
- Help coordinate various events for clients, prospect clients and consultants.

Required profile:

- Bachelor's degree in Business Administration, preferably with a concentration in Marketing;
- Essential bilingualism (French and English) both written and spoken;
- Between 0-2 years of experience in banking, investment or insurance industries.

The ideal candidate:

- Professional presence with strong interpersonal and presentation skills;
- Self-motivated individual with a high energy level;
- A positive attitude and a strong work ethic.

Salary and Benefits:

- Competitive base salary, plus annual bonus;
- Generous medical, dental and life insurance as well as long-term disability insurance plans as of day one;
- Employer contribution to a deferred profit-sharing plan (DPSP);
- Our offices are in downtown Montreal, easily accessible by public transit.

Our mission is to provide a supportive and inclusive environment where all individuals can maximize their full potential.

If you are interested in the challenge, please submit your resume to david.despres@lba.ca

We thank all candidates for applying, however only those selected for an interview will be contacted.